

# strategy *Live!*

Totally Internet Based Software

## Carrier Entry

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## Adding Carriers

Go to Administration > File Maintenance > Carriers to add a new carrier. A list of all of the carriers in the system will be displayed. Click the Create button at the top of the list to enter a new carrier.

## Carrier Information Tab

The Carrier Information tab is used to display the general information for the carrier.

<b>Number</b>	00001	<b>Status</b>	Active		
<b>Name</b>	United Transportation	<b>MC #</b>			
<b>Street</b>	7394 S Beach Boulevard	<b>Company #</b>	Travis's Trucking Company		
<b>Street 2</b>		<b>Password</b>	UNITED		
<b>City</b>	Jacksonville	<b>State</b>	FL	<b>Zip</b>	32099
<b>Contact Name</b>	Bob Jones	<b>Phone</b>	904-123-4567	<b>Fax</b>	801-457-6176
<b>Contact 2</b>		<b>Phone 2</b>			
<b>Signed Contract</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No		<b>Email</b>		
<b>Comments</b>					
<b>Equipment</b>	<b>Count</b>	<b>Equipment</b>	<b>Count</b>		
Dry Van	1				

Enter the information according to the following field definitions:

- Number:** The number automatically assigned to the carrier by Strategy Live.
- Status:** Choose Active to make the carrier, Inactive if the carrier isn't active for you, or hold to block this carrier from being used.
- Name:** The name of the carrier.
- MC #:** The carrier's MC #.
- Street:** The carrier's mailing address.
- Company:** Used to assign it to your brokerage company if you have multiple companies setup on Strategy Live.
- Street 2:** The carrier's mailing address.
- Password:** The password for the carrier to login and use the carrier interface.
- City:** The city where the carrier is located.
- State:** The state where the carrier is located.
- Zip:** The zip code where the carrier is located.
- Contact Name:** The name of the main contact at the carrier's location.
- Phone:** The phone number used to reach the main contact.
- Fax:** The fax number used to reach the main contact.
- Contact 2:** The name of the second contact at the carrier's location.
- Phone 2:** The phone number used to reach the backup contact.
- Signed Contract:** Mark if the carrier has a contract on file with you.
- Email:** The email address used to reach the main contact.
- Comments:** Free form to enter any desired comments about the carrier.
- Equipment:** The type of equipment the carrier has available.
- Count:** The amount of equipment the carrier has available.

## Expirations Tracking Tab

The Expirations Tracking tab is used to track items that expire on the carrier. Simply select the type from the drop down and enter the information.

Number	00001					
Type	Completed	Expires	Amount	Policy-#	Agency	Phone-#
Cargo Insurance	<input type="text"/>	11/05/2009	<input type="text"/>	ABC1234	Insurance of L	555-555-1234
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Save Cancel

## Settlement Information Tab

The Settlement Information tab stores the information about the carrier's settlements.

Number	00001		<a href="#">Edit Rates</a>	
Remittance Name	Settle Tab			
Address	Settle Tab Address			
City	NONE	State	AK	Zip 35454
Federal ID-#	<input type="text"/>	Payroll Hold Flag	No	
A/P Information				
Name For 1099	<input type="text"/>	1099?	No	Days To Pay 30

Save Cancel