

strategy *Live!*

Totally Internet Based Software

Getting Started

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System Requirements

- Internet connection
- Latest release of Internet Explorer, Mozilla Firefox or Apple Safari
- Latest release of Adobe Reader

User Login

The first step to using the Strategy Live system is logging in. Open the Internet Explorer web browser and enter the assigned URL into the address bar. The Strategy Live login screen will be displayed.



Enter the assigned userid and password and then click the Login button.

Basic Navigation

The Strategy Live dispatch screen will be displayed upon successful login. Specific tasks and navigation can now be completed using the Strategy Live menus.

Hover Menus

Hover menus allow users to display hidden options using their mouse pointer.

Move the mouse cursor over a load number on the Fleet or Brokerage screen. The options will be displayed. Move the mouse cursor down to the menu item you would like to select and click on it.

The screenshot shows a web browser window titled "Travis's Trucking Company - Strategy Live! - Windows Internet Explorer". The address bar shows "http://travis.strategylive.net/cgi-bin/level2". The browser has a "Favorites" bar and a navigation bar with "Operations", "EDI", "Reports", "Administration", and "Help". The user is logged in as "Travis Williams" with a "Profile" icon and a "Logout" button.

The main content area is titled "Brokerage" and "Carriers". It displays a table of loads with columns: "Load #", "Carrier", "Customer", "Pickup", "Appointment", "P/U Completed", "Deliver", "Deliver Date", and "Last Check Call".

Load #	Carrier	Customer	Pickup	Appointment	P/U Completed	Deliver	Deliver Date	Last Check Call
100152		Mathews Management Company	Buffalo, NY			Springdale, AR		Buffalo, NY
100032		nt Company	Buffalo, NY			Springdale, AR		Buffalo, NY 11/05/2008 14:59

A hover menu is displayed over the load number "100032". The menu items are:

- Click Number To Edit Load
- Print Load Sheet
- Brokerage Confirmation
- Brokerage Worksheet
- Mark Confirmation Received
- Mark Customer Confirmation Received
- View Confirmation Fax
- Send Confirmation Fax
- Recent Check Calls
- Print Stop Directions
- Similar Brokered Loads
- Check Call
- Edit Stop Times
- Duplicate
- Pickup
- Next Stop
- Deliver
- Cancel Broker Dispatch

At the bottom of the screen, there is a status bar with "javascript:void(0);", "Local intranet", and a zoom level of "100%".

Dropdown Fields

Dropdown fields allow users to choose from a list of options. For example, when selecting a rate type, click on the down arrow to display the charge type choices. Choose the proper type from the drop down and it will automatically fill into the box.

Type	Stop Name	City, ST	Qualifier	Date Time	Actions
Load	Beef Processor's O	Buffalo, N	Appointment		▲ ▼ ✎ ✕
Unload	Mathews Managem	Springdale, AR	Appointment		▲ ▼ ✎ ✕
					▲ ▼ ✎ ✕

Radio Buttons

Radio Buttons allow users to select one option from a number of displayed choices. To select a button choice from a radio group, click on one of the buttons. This action will fill the button to indicate the selection of that choice.

Display Theme

Aqua BlueNote Capuccino Caravan Clear

Cobalt Coffee DeepWater Facet FoggyDay

Folio Gallery GiantSteps Gray HappyPumpkin

InLine Knockout LightWalk Mailbox Multipads

Nappa Neon NoMarks Noise Olive

PDA Phosphorus Purple Python Razorback

Report RockIt Salad Snow Somatic

Square StormyWeather Sulfur Windows

Text Size Medium **Page Display** Hide Until Finished w/ Please Wait

Menu Style Drop Down **Spooler Downloads**

WARNING: If you change your menu style, please close all open Strategy Live! windows and log back in to complete the transition.

Save Cancel

Popup Windows

A popup window is a new window that appears when you click on certain links or buttons within Strategy Live. For example, if you click on Book New Load from the Operations menu, a new window will pop up displaying a load entry screen. This window will be blocked if you have a popup blocker and do not add strategylive.net to the allowed sites.

Search Icons

Search icons allow users to quickly search for records. For example, click on the icon picturing the magnifying glass to search for a customer. The customer database will be displayed in a popup window.

Search Filters

Use the Strategy Live search filters to expedite your searches. Search filters allow you to focus your search by narrowing the displayed results. Enter the desired filter information and click on the Search button. For example, you could narrow your search to only those customers that start with the letter A by entering an A in the Name field. Perform your search by clicking on the Search button.

Sort Buttons

By default the customer database is sorted by the Number column in alphabetical ascending order. The ascending sort sign is displayed next to the Number column header.

Click on the Number column header to reverse the order to descending. The sort symbol will change to a descending symbol and the order of the sort will be reversed.

Change on any underlined column header to change the column that the database is sorted by. The sort symbol will be displayed next to the column header that is clicked upon.

Date Fields

There are two different methods to easily enter the date into the date field.

Date Field Shortcuts

Strategy Live allows users to enter shortcuts for current dates, past dates, and future dates.

- Enter the two digit month and day and the current year will be automatically inserted.
(Enter 1008 in a date field and the system will automatically fill in the date as 10/08/2004)
- Enter a zero in a date field and today's date will automatically be inserted.
- Positive Numbers represent days in the future.
(Enter a 1 for tomorrow, a 2 for the day after tomorrow, etc.)
- Negative numbers represent backdates.
(Enter a -1 for yesterday, a -2 for the day before yesterday, etc.)
- Positive and negative numbers followed by the letters w, m, or y will post future dates or past dates.
(w- weeks, m- months, and y- years)

Date Picker Icons

The date picker icon allows users to search for a date using a popup calendar. Click on the date picker icon to display the popup calendar. You can click on a month and a year if necessary. When a day is clicked within the calendar, the system will close the popup calendar and auto-fill the date field with the date that was selected on the calendar.

Time Fields

Strategy Live uses the 24-hour clock format.

0000 - Midnight	0600 - 6AM	1200 - Noon	1800 - 6PM
0100 - 1AM	0700 - 7AM	1300 - 1PM	1900 - 7PM
0200 - 2AM	0800 - 8AM	1400 - 2PM	2000 - 8PM
0300 - 3AM	0900 - 9AM	1500 - 3PM	2100 - 9PM
0400 - 4AM	1000 - 10AM	1600 - 4PM	2200 - 10PM
0500 - 5AM	1100 - 11AM	1700 - 5PM	2300 - 11PM